



**Ingenuity Prep**  
Board Meeting Minutes

*This meeting was governed by the Open Meetings Act.*

*Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*

<b>Date of Meeting</b>	Thursday, December 12th, 2024
<b>Start time</b>	5:00 pm
<b>End time</b>	6:30 pm
<b>Location of meeting</b>	Zoom
<b>Board members in attendance</b>	Zoom Attendance <ul style="list-style-type: none"><li>● Derrick Mashore- Y</li><li>● De-Lea Deane-Allen- Y</li><li>● Will Stoetzer- Y</li><li>● Vance Cragg- Y</li><li>● Evelyn Lee- Y</li><li>● Fred Walls- Y (Depart at 5:30 pm)</li><li>● Michael Bern- Y</li><li>● Derrick Colbert- Y</li><li>● Kendra Barlow- Y</li><li>● Latoya Mathews- N</li></ul>
<b>Non-board members presenting</b>	IP Staff: <ul style="list-style-type: none"><li>● Ben Johnson, Chief Academic Officer</li><li>● Alteasha Ervin, Chief of Student Supports &amp; Wellness</li><li>● Ashley High, Chief Financial &amp; Operations Officer</li></ul>
<b>Quorum</b>	Yes
<b>Chaired by</b>	Derrick Mashore

Ingenuity Prep is a supportive school community dedicated to academic rigor and civic leadership, preparing students for the path to the colleges and careers of their choosing.



Discussion	
Agenda Item	Summary of Discussion
<b>Welcome</b>	Will welcomed the board and introduced the agenda for the day.
<b>Board Business</b>	Will welcomed Derrick Colbert, a new board member to the meeting. Board meeting minutes were approved from the Board Retreat on 11/15/2025.
<b>Audit &amp; Finance</b>	<p>The SY24 Audit was reviewed by the Board. Board members were informed regarding any findings in the SY24 Financial Audit. Board approved and accepted the results of the audit.</p> <p>The CFOO, Ashley High, reviewed the updated Financial Policies and Procedures updated by the Audit &amp; Finance committee. The board approved the Updated Financial Policies and Procedures.</p>
<b>Governance Committee</b>	<p>Introduction of the CEO Succession Policy in the event that there is a departure or more imminent change that happens at Ingenuity Prep. The board reviewed the full policy and members were able to ask follow-up questions of the Governance Committee.</p> <p>The board voted to approve the CEO Succession Policy.</p>
<b>CEO Report</b>	<p>The CEO reviewed finalized Mission Measure targets with the board, setting academic and mission goals through SY 27-28. Additionally, the CEO provided an outline of the ASPIRE Framework and outlined metrics that will be used to assess Ingenuity Prep's progress.</p> <p>The CEO provided an update on a strategic partnerships opportunity and work with Bellwether Education Partners moving forward. The board was informed that a steering committee of board members, Yesim, Derrick M., Will, and Ashley will work with Bellwether on the next phase of this project.</p>
<b>Closed Session</b>	Board had motion to move to closed session
<b>Re-opened Session &amp; Adjourn</b>	During the closed session, the board discussed strategic matters related to the PW Harris Building.

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Motions		
Motion	Made by Whom	Voting Results (Roll Call)
Approve Meeting Minutes from 11/15/2025	Motion: Fred Second: Evelyn	All in favor: <ul style="list-style-type: none"> <li>● Will- Y</li> <li>● Vance- Y</li> <li>● Derrick M. - Y</li> <li>● Derrick C.- Y</li> <li>● Michael - Y</li> <li>● Fred- Y</li> <li>● De-Lea-Y</li> <li>● Evelyn- Y</li> <li>● Kendra- Y</li> </ul> Not present: <ul style="list-style-type: none"> <li>● Yesim</li> <li>● Latoya</li> </ul>
Approve of Updated Financial Policies and Procedures and review & accept audit*	Motion: Will Second: Evelyn Derrick	All in favor: <ul style="list-style-type: none"> <li>● Will- Y</li> <li>● Vance- Y</li> <li>● Derrick M.- Y</li> <li>● Derrick C. - Y</li> <li>● Michael - Y</li> <li>● Fred- Y</li> <li>● De-Lea- Y</li> <li>● Evelyn- Y</li> <li>● Kendra- Y</li> </ul> Not present: <ul style="list-style-type: none"> <li>● Yesim</li> <li>● Latoya</li> </ul>
Approve CEO Succession Policy, vote with understanding of language discussed and proposed	Motion: Will Second: Evelyn, Fred	All in favor: <ul style="list-style-type: none"> <li>● De-Lea - Y</li> <li>● Evelyn - Y</li> <li>● Kendra - Y</li> <li>● Will- Y</li> <li>● Vance- Y</li> <li>● Derrick- Y</li> <li>● Derrick C- Y</li> <li>● Michael - Y</li> </ul>

		<ul style="list-style-type: none"> <li>● Fred- Y</li> </ul> <p><i>Not present:</i></p> <ul style="list-style-type: none"> <li>● Yesim</li> <li>● Latoya</li> </ul>
<p>Vote to move to Closed Session</p> <p>D.C. Official Code § 2-575(b)(12): To train and develop members of a public body and staff</p>	<p>Motion: Michael Second: Evelyn</p>	<p>All in favor:</p> <ul style="list-style-type: none"> <li>● De-Lea - Y</li> <li>● Evelyn - Y</li> <li>● Will- Y</li> <li>● Vance- Y</li> <li>● Derrick- Y</li> <li>● Derrick C- Y</li> <li>● Michael - Y</li> </ul> <p><i>Not present:</i></p> <ul style="list-style-type: none"> <li>● Yesim</li> <li>● Latoya</li> <li>● Kendra</li> <li>● Fred</li> </ul>
<p>Vote to Re-Open Session</p>	<p>Motion: Will Second: Fred</p>	<p>All in favor:</p> <ul style="list-style-type: none"> <li>● Will- Y</li> <li>● Vance- Y</li> <li>● Derrick M.- Y</li> <li>● Derrick C- Y</li> <li>● Michael- Y</li> <li>● Kendra- Y</li> <li>● Evelyn- Y</li> </ul> <p><i>Not present:</i></p> <ul style="list-style-type: none"> <li>● Yesim</li> <li>● Latoya</li> <li>● Fred</li> <li>● De-Lea</li> </ul>